

CHEDDINGTON PARISH COUNCIL

**MINUTES OF THE MARCH MEETING HELD ON WEDNESDAY 2nd MARCH
2022 AT 7PM IN THE PAVILION**



29/22 PUBLIC FORUM

There was no Public Forum held.

30/22 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr K Oastler, Cllr T Daly and Roz Roberts, Clerk

Cllr Derek Town – Buckinghamshire Council
Cllr Peter Brazier – Buckinghamshire Council

0 Member of the Public

Apologies:-

Cllr David Finch - Holiday
Cllr T Richards - Unwell

31/22 DECLARATIONS OF INTEREST

There was nothing to declare.

32/22 APPROVAL OF MINUTES

The Minutes of the 2nd February 2022 were approved and signed by the Chair.

33/22 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Town

Cllr Town had held a meeting with the Local Area Technician (LAT), Paul Foot, and raised several issues with regard to Cheddington.

- Inspection chamber - New street/High Street – the cast iron cover was covered over when the road was resurfaced. Cllr Town asked the LAT to have a look as he was concerned that the chamber was sinking.
- Ashley Close – The LAT already had this on file that some form of drain was needed as the manhole nearby regularly floods.
- Flood attenuation pond at Orchard Manor. Cllr Town was convinced that nothing had been done to help with the surface water drainage as promised by Charles Church. The LAT will have a look.

Cllr Brazier

Cllr Brazier confirmed that all of the Gooseacre road was in the Council's capital road surfacing programme.

He also reminded those present of the Electoral Review of Buckinghamshire Council by the Local Government Boundary Commission and the two briefings about the Electoral Review of the Council being delivered by the Boundary Commission for England on Wednesday 2 March 2.00 pm – 3.00 pm & Wednesday 9 March 6.00 pm – 7.00 pm, via Zoom. These meetings will be an opportunity to hear from the Commission about the next stage of the review of the Council's ward boundaries – i.e. achieving a pattern of wards to apply from the 2025 council elections. The Commission had begun a consultation on this with the initial consultation on local communities running until 4th April 2022.

34/22 CLERK'S REPORT - to note updates to ongoing matters

- **Community Speedwatch Training** – On hold.
- **Orchard Manor Zebra Crossing – Vision Splay and Wooden Fence**

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Nothing to report. The Parish Council had received a copy of the Road Safety Audit which clearly highlighted all the issues raised by the Parish Council. Clerk to forward Darryl Bonsor's (Transport Coordinator, Directorate for Planning Growth & Sustainability) contact details to Cllr Hollett who would contact him in respect of the children's safety rail guard.

- **Village Hall Lease** – Nothing to report. Clerk contacted Bill Gregory for an update.
- **Tennis club lease** – Currently with respective solicitors to resolve. Issue is with the status of the Tennis Club (TC) Trustees at the time when the lease was originally completed. If the Trust did not exist at the time, the current lease is not valid as a legal lease. To resolve this the Parish Council's solicitor advised a surrender of the lease with the TC returning the original lease documents so as to be voided. Another way forward would be to redate the lease, but if the council officers had changed since the lease was executed then this would not be an option. The Clerk advised that Cllr Everton, who was no longer a Parish Councillor, had been one of the officers signing.

The Parish Council's solicitor had asked the TC's solicitor to ascertain the exact status of the Trust, then and now.

- **COVID** – Spraying of The Green play equipment. Review April 2022.
- **Cheddington Neighbourhood plan** – Nothing to report.
- **Byelaws** – Clerk confirmed that the Byelaw boards needed updated. Clerk to cost a new free standing A3 notice board for the Recreation Ground.
- **Barratts - Land at Gooseacre** – Nothing to report. Clerk to chase again.
- **Recreation Ground Fence** – Network Rail had confirmed that the current Heras Fencing was a temporary measure until Network Rail had the funds to replace.
- **Street Lights** – Clerk had contacted Forde & McHugh again, chasing the invoice for the works carried out. Forde & McHugh had sent through the new rates applicable from April 2022. There was a major increase in the call out charge. Clerk was asked to contact other streetlight repair companies. Cllr Brazier recommended SparkX Electrical, Wendover. There was also a brief discussion about changing to LEDS at some point in the future.
- **Playground Inspection** report received. – Clerk had asked the village handyman to carry out the jobs. No major issues raised at this inspection.
- **Dog warden** – Clerk had advised the Parish Council that there was a link on the Buckinghamshire Council web site where repeat offenders could be reported but proof was required for a Warden to come out. It was agreed to put this information/link on the village Facebook pages and keep reminding residents in the Newsletter etc.
- **Allotments & Allotment Warden Update**

Cllr Fee and the Clerk had met with Mr Mel Stevens to discuss the Warden role. They had also walked around the allotment site. Mr Stevens advised he would be happy to take on the role but working alongside a Steering Group. The Warden would then feed back comments and recommendations to the Parish Clerk on a regular basis. It was agreed that it would be sensible to have regular meetings to discuss topics and plans and other matters, including plot reviews/inspections. Suggested an inaugural session ASAP with those interested in the Steering Group. Clerk had 4/5 holders interested. After the meeting Clerk to update Mr Stevens.

Compost Area – had been partially cleared but more vegetation had already been disposed of there. Clerk to arrange with Waste King the removal of the remainder of the vegetation/soil in April.

Bark – Clerk to ask school if they would like some of the bark for their forest area. Before its removal Clerk to advise allotments holders in case they want some/feel it could be used elsewhere.

Community Champions Grant for allotments – Clerk confirmed that this was still available from Persimmon. Clerk to advise Mr Stevens.

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35/22 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

10.02.22 – Ligna Consultancy – email re. Letter re Tree Survey Services - Keep on file.

15.02.22 – Jamie Lee, Resident, Station Road – email re. Speed Signage on Station Road.

21.02.22 – Bucks Council – email re. Station Road, Cheddington re. Speed sign query (above). Clerk had contacted the local LAT, Paul Foot and got authorisation to put the MVAS on a metal street light post on Station Road. Unit would be charged and installed.

23.02.22 – Resident Gooseacre – email re. Anti-social behaviour at Mason's bench in the little Orchard. Request to move. Agreed yes. Clerk to take a photograph of the new location and circulate to Councillors and to the village handyman to indicate where it should be moved to.

28.02.22 – Caroline Garbett, 8848 Communications Limited for Persimmon – email re. Charles Church press release - Approved

36/22 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED Cheddington Jubilee Co-ordination meeting Update – Friday 25th February

Cllr Fee and Cllr Hollett had attended.

Cllr Hollett advised that a committee had been formed to co-ordinate the process, not organise it. The organisers of each relevant village group had been asked to keep the Committee informed of what their plans were. Some really good ideas and a lot going on.

Next planning meeting on 9th March.

Cheddington Neighbourhood Watch would compile a programme prior to the event and distribute to villagers.

Cllr Hollett was asked if the Parish Council would contribute to the children's party (entertainer and snacks). A £1000 donation was suggested with invoices being submitted to the Clerk for payment. This would be agreed at the April meeting.

37/22 ADOPTION OF COUNCILLORS MODEL CODE OF CONDUCT

The Model Code was adopted by the Parish Council.

38/22 PAVILION UPDATE

Sanitary bins had been installed.

The cleaner's cupboard was now able to be locked on one side, with heavy duty magnetic door locks installed on the accessible side where the brushes, vacuum cleaner etc were stored.

Warning signage put up on the stable door and internal folding door re. little fingers getting caught.

2 x metal benches from the Recreation Ground had gone to Omnikote for refurbishment.

Front patio had now been sanded. All agreed a great job by Bucks Pressure Washing.

- **Update re. fence**

Parish Council agreed to split the charge 50/50 with RPL Construction. Currently being made and powercoated. Due to be installed/fitted by the end of next week.

- **Discharge Application re. trees**

Hugo Hardy advised that he had covid so this has delayed the reapplication of the discharge.

- **TPO Trees at Recreation Ground near Pavilion**

The Clerk will submit a planning application for the following work on the TPO'd trees:-

Lime epicormic basal growth removed and 30% reduction

Horse chestnut crown lifted to 5m and 30% reduction

- **Position of the Portaloo**

This was discussed but felt there was no other suitable spot apart from at the opposite side of the car park. Clerk would ask Leighton Hire if this would be an acceptable position.

- **Meeting Date for Tennis Club re. hire charge**

Arranged for Monday 14th March at 7pm.

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- **Advertising Ideas Going Forward**

Clerk to place the DL flyer in the Pavilion.

Put A5 notices on the Mentmore, Pitstone, Ivinghoe and Marsworth Notice Boards.

Also put on local Facebook pages and in local pubs.

39/22 FINANCIAL MATTERS

a) To agree payments in accordance with the financial report. Circulated prior to the meeting to Cllr Fee and Cllr Bevan for signing off

b) To discuss cost for the installation of a new dog bin at Church Path in the sum of £315+vat plus emptying costs currently at £93.65 per annum – agreed but Clerk to check if there was a bigger bin.

40/22 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council:-

No Applications received.

To Receive Determinations by Buckinghamshire Council:-

Ref. No: 21/00964/APP –57 Goose Acre Cheddington Buckinghamshire LU7 0SR -

Change of use of garage, part to dog grooming area and part to home office. Replace the up and over garage door with a single door, double window and brickwork - **Approved**

Other Planning Matters

Cllr Hollett mentioned the planning application for the 4 detached houses at Church Hill and Mentmore Road, Cheddington (20/02947/APP) as this was the only application still outstanding having 1st been reported to the Parish Council on the 3rd September 2020.

41/22 REPORT ON ANY URGENT MATTERS

42/22 DATE OF NEXT MEETING

The Next Parish Council meeting will be on Wednesday 6th April 2022 at 7pm in Cheddington Pavilion.

The meeting finished at 8.45pm

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FINANCIAL APPENDIX

MONTH 12

AS AT 01/03/2022

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS DEBITED					
199	03/02/2022	N Power - Streetlights (1st Payment of new contract)	£ 1,187.03	£ 237.41	£ 1,424.44
200	22/02/2022	BT re. wifi - pavilion	£ 28.95	£ 5.79	£ 34.74
201	22/02/2022	Bank Charges	£ 5.80	£ -	£ 5.80
202	23/02/2022	Epson - Printer Cartridges Subscription	£ 9.99	£ -	£ 9.99
203	01/03/2022	O2 - Clerk Mobile	£ 13.33	£ 2.67	£ 16.00
204	01/03/2022	NEST Pension February 2022 - DD	£ 115.43	£ -	£ 115.43
		TOTAL DDs Made	£ 1,360.53	£ 245.87	£ 1,606.40
CHEQUES ISSUED AND PRESENTED					
			£ -	£ -	£ -
DD PAYMENTS TO BE MADE					
		TOTAL DDs To Be Made	£ -	£ -	£ -
ONLINE PAYMENTS MADE					
205	08/02/2022	Chiltern Hygiene Inv 27734	£ 206.00	£ 41.20	£ 247.20
206	09/02/2022	E R Roberts - Pavilion Expenses	£ 38.51	£ 7.70	£ 46.21
207	10/02/2022	Omnikote re. 2 x park benches (Rec Gnd)	£ 794.20	£ 158.84	£ 953.04
208	22/02/2022	Omnikote re. Green Railings Inv 114615	£ 1,933.75	£ 386.75	£ 2,320.50
209	25/02/2022	E R Roberts - Salary February 22	£ 1,338.60	£ -	£ 1,338.60
210	15/02/2022	Waste King Inv. 170162 re. Allotments part clearance	£ 545.00	£ 109.00	£ 654.00
		TOTAL OL Payments Made	£ 4,856.06	£ 703.49	£ 5,559.55
ONLINE PAYMENTS TO BE MADE					
211	03/03/2022	E R Roberts - General Expenses February 22	£ 31.95	£ 3.83	£ 35.78
212	03/03/2022	Brian Small Handyman - February 2022 Inv no B0094	£ 768.99	£ -	£ 768.99
213	03/03/2022	HMRC 06.03-05.04.22	£ 370.30	£ -	£ 370.30
214	03/03/2022	Simon Barrow - February 22 (SB0523)	£ 2,283.33	£ 456.67	£ 2,740.00
215	03/03/2022	Leighton Hire re. Portaloo Inv 69015 Jan 22	£ 109.20	£ 21.84	£ 131.04
216	03/03/2022	Quantum Security re. CCTV set up on Network	£ 80.00	£ 16.00	£ 96.00
217	03/03/2022	Playground Facilities Inv 1741 re. Qtly Inspection	£ 65.00	£ 13.00	£ 78.00
218	03/03/2022	Rialtas re VAT Annual Support SM25018	£ 59.00	£ 11.80	£ 70.80
		TOTAL OL Payments To Be Made	£ 3,767.77	£ 523.14	£ 4,290.91
CURRENT ACCOUNT - Community					
R64	02/02/2022	Direct - Allotment Rent - JS Woodcock	£ 14.00	£ -	£ 14.00
T9	03/02/2022	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00
T10	10/02/2022	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00
R65	15/02/2022	Cheque - Allotment Rent - Claire Ireson	£ 14.00	£ -	£ 14.00
R66	17/02/2022	Cheddington Tennis Club - February Hire Charge	£ 78.13	£ 15.62	£ 93.75
T11	25/02/2022	Transfer from Savings Account	£ 3,500.00	£ -	£ 3,500.00
R67	01/03/2022	Cheque - Spirit Youth Group 2022/042 - Pavilion Rental	£ 25.00	£ -	£ 25.00
			£ 13,631.13	£ 15.62	£ 13,646.75
SAVINGS ACCOUNT - BMM					
T9	03/02/2022	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00
T10	10/02/2022	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00
T11	25/02/2022	Transfer to Current Account	-£ 3,500.00	£ -	-£ 3,500.00
			-£ 13,500.00	£ -	-£ 13,500.00
BALANCES 01.03.22					
		Current A/c			£ 4,898.84
		Savings A/c			£ 85,375.13
		TOTAL			£ 90,273.97
		Less DDs to be paid			£ -
		Less Online Payments to be made			£ 4,290.91
		CURRENT BALANCE			£ 85,983.06